



## **PUNJAB PUBLIC SERVICE COMMISSION**

**LDA Plaza, 7-Edgerton Road, Lahore.**

### **GUIDELINES ON ELIGIBILITY CRITERIA**

**Subject: RECRUITMENT TO TWO (02) POSTS OF MANAGER (BS-17) IN DIRECTORATE OF WOMEN DEVELOPMENT ON CONTRACT BASIS FOR A PERIOD OF 03 THREE YEARS IN WOMEN DEVELOPMENT DEPARTMENT.**

#### **QUALIFICATION:**

- i. Master's Degree (sixteen years education) (second division) in Public Administration, Business Administration or Economics from a university recognized by the Higher Education Commission; and
- ii. Proficiency in MS Office.

**AGE LIMIT: Female Candidates: 21 to 28 years +08 Years = 36 years**

**CLOSING DATE 29-12-2023**

The following original documents are required for eligibility to the posts of **MANAGER**

#### **(BS-17)**

1. Valid CNIC (It must not be expired on last day of applying online for the subject post).
2. Certificate of Matriculation/O-Level showing date of birth, obtained/total marks.
3. Original Certificate of Intermediate/A-level showing obtained /total marks.
4. Bachelor's degree including DMC showing Total and Obtained marks or percentage certificate issued by the Controller of Examination is required.
5. Master's degree (sixteen years education) (second division) in prescribed qualification of the Post including DMC showing Total and Obtained marks or percentage certificate issued by the Controller of Examination is required:-
  - a. Candidates who do not possess the above said qualification will not be eligible even they had qualified Written Test.
6. Domicile Certificate issued on or before the closing date.
7. Departmental Permission Certificate issued by the Appointing Authority in case of Government employee.
8. Disability Certificate (in case of Special Person) from the Provincial Council for Rehabilitation of Disabled Persons of Social Welfare Department issued on or before the closing date of submission of applications for the subject post.

#### **ATTENTION:-**

Candidates are directed to visit / read relevant FAQs and Instructions on PPSC Website regarding alternate solution if they do not possess or lost any of their documents like Original Domicile, Percentage Certificate or other queries.

#### **WARNING:-**

ALL THE CANDIDATES ARE STRICTLY WARNED THAT IN CASE OF CONCEALMENT OF ANY INFORMATION/FACT, THEY WILL NOT BE ALLOWED TO APPEAR IN THE INTERVIEW.

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